



Household Hazardous Waste (HHW)

Steering Committee

Thursday, September 19, 2013, 3:00 p.m.
Thomas O. Price Service Center Large Conference Room
4004 S. Park, Building 1
Tucson, AZ 85714

Meeting Summary

1. Call to Order

Meeting called to order by Ursula Kramer at 3:00 p.m. Those present and absent were:

Present:

Ursula Kramer	Pima County DEQ
Ann Marie Wolf	SERI
Jeff Langejans	TFD
Paul Kramkowski	Raytheon

Guests:

No guests.

Absent:

Maria Robinson	HR/CSS
Seth Ruskin	Community Representative
Erin Gibson	Pima County Sheriff's Office

Staff Members Present:

Fran LaSala	Environmental Services
Frank Bonillas	Environmental Services

2. Chair & Vice Chair Selections

Ursula Kramer was nominated and accepted to continue as Chair. Ann Marie Wolf was nominated as accepted the Vice Chair position. Selections were unanimously approved. Congratulations!

3. Meeting Summary Document – August 15, 2013 Meeting

Steering Committee approved the meeting summary with edits. Brandy Kadous called the meeting to order not Ursula Kramer.

4. Action Items

- None

5. Coordinator's & Financial Report

- HHW Operations Update -

Frank Bonillas gave an update. He provided a brief summary of the program's statistics and an update on the status of the broken exhaust hood, floor maintenance project and new employees.

2nd Saturday collections are doing well. Participation has been steadily increasing.

A new SOP was written to address Security Alarm Breach Response at the HHW facility. Tucson Water Reclamation operators will be assisting.

The August financial report was distributed. Discussion held.

Ursula provided an update on the County ABOPs. HHW Staff and Pima County's contractor are working together to adjust to the recent operational transition. The Tangerine Road Landfill is currently scheduled for closure by November.

Ann Marie distributed a draft brochure on HHW and provided a summary. The University of Arizona through the Dean Carter Binational Center is attempting to create a brochure on HHW. The draft brochure was created without input from the HHW Program and has numerous issues and incorrect information that may negatively impact the Program. It has been suggested to the UA staff to reconsider moving forward with the brochure. It is not clear at this time if the brochure will be finalized and printed. Ms. Wolf provided comments on the brochure to the UA staff and HHW Program staff will be providing accurate information as needed.

6. Volunteer Training Update

An edited version of the power point slide presentation was provided beforehand. HHW staff and ETC made extensive edits and reduced the total slides by one-half the original presentation. The Steering Committee will review and provide comments by Friday, October 4, 2013. After finalizing the power point presentation, a new volunteer recruitment campaign will be launched to have ETC train the new volunteers at regularly scheduled dates throughout the year. Current volunteers will be provided a shorter annual update.

7. New Business

None

8. Call to the Audience

Mr. Fran LaSala provided an update on the City's Know Where To Throw recycling campaign. A new program will soon be launched this year.

9. Next Meeting Date, Time and Location

Thursday, October 17, 2013 at 3:00 p.m. at the Thomas O. Price Service Center, 4004 S. Park Ave., Bldg. 1, ES Conference Room.

10. Adjournment

Meeting was adjourned at 3:52 p.m.